

VETERANS EMPLOYMENT OPPORTUNITY ACT

Hiring for this position is governed by the Veterans Employment Opportunity Act of 1998 ("VEOA"), as made applicable by the Congressional Accountability Act of 1995 ("CAA"). Pursuant to the VEOA, qualified applicants who are not current employees of the Office of the Senate Sergeant at Arms and who are disabled or who have served on active duty in the Armed Forces during certain specified time periods or in certain military designated campaigns ("veterans") may be eligible to receive a preference over non-veterans in hiring decisions. Family members of veterans may also be eligible to receive a veterans' preference if the veteran cannot claim his or her veterans' preference.

To be eligible for a veterans' preference, applicants must meet all of the requirements set forth in the VEOA and applicable regulations. Those eligibility requirements are summarized in the Application for Veterans' Preference, which is available at www.senate.gov/saaemployment.

If claiming a veterans' preference, an applicant must indicate that he/she is preference eligible on the application or resume and must submit a completed copy of the Application for Veterans' Preference along with the supporting documentation specified on that form. If the Office of the Senate Sergeant at Arms does not receive the Application for Veterans' Preference and supporting documentation by the closing date, the applicant's claim for a veterans' preference may be denied.

Applicants may obtain a copy of the Office's Veterans' Preference In Appointments policy by submitting a written request to resumes@saa.senate.gov.

Individuals who are entitled to a veterans' preference are invited to self-identify voluntarily. This information is intended solely for use in connection with the obligations and efforts of the Office of the Senate Sergeant at Arms to provide veterans' preference to preference-eligible applicants in accordance with the VEOA. An applicant's status as a disabled veteran and any information regarding an applicant's disability, including the applicant's medical condition and history, will be kept confidential and will be collected, maintained and used in accordance with the Americans with Disabilities Act of 1990, as made applicable by section 102(a)(3) of the CAA, 2 U.S.C. §1302(a)(3). An applicant who declines to self-identify as a disabled veteran and/or to provide information and documentation regarding his/her disabled veteran's status will not be subjected to an adverse employment action, but the individual may be ruled ineligible for a veterans' preference.



FURNITURE & WOOD FINISHER

NATURE OF WORK

This is highly skilled work finishing and re-finishing furniture and wooden articles (i.e. frames, plaques and shadow boxes) for the Senate offices and Capitol complex. Work includes custom mixing and applying stains, dyes, toners, epoxies, lacquers and synthetic finishes to the surface of new or refurbished furniture and wooden articles to produce a lustrous, high quality protective finish. The incumbent exercises considerable discretion and independent judgment based on extensive knowledge of furniture and wood finishing processes and techniques. Work is performed under the supervision of the Cabinet Shop Supervisor.

EXAMPLES OF WORK

(This list is not absolute or restrictive, but indicates approximate duties and responsibilities which may be redefined pursuant to operational needs.)

- Picks up furniture or wooden articles from the Cabinet Shop and brings to the finishing shop.
- Prepares furniture or wooden articles for finishing or refinishing, including disassembling furniture for refinishing then reassembling furniture once the finishing process is complete.
- Creates custom mix stains using spray toners and dyes; applies glazes, lacquer sealers and lacquer topcoats; mixes ingredients to match the color of the finish.
- Prepares finished samples and step-boards for client approval.
- Stains and finishes furniture and wooden articles; performs two-toned or multi-toned finishes.
- Sands, hand rubs, finishes, and inspects furniture and wooden articles.
- Touches up furniture or wooden articles.
- Maintains a finishing log book.
- Maintains finishing work area and finishing equipment; performs maintenance on finishing equipment as necessary.
- May assist Cabinet Makers in other aspects of Cabinet Shop work as required.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

Work requires excessive standing, lifting, bending, stooping, and crouching, and arm movements in handling furniture. Work requires safely lifting and carrying items weighing up to 50 pounds without assistance and up to 200 pounds with assistance. Work includes exposure to chemicals, fumes, noise and dust.



MINIMUM QUALIFICATIONS

Work requires a high school diploma (or GED), and five to eight years in finishing and/or refinishing furniture; or any equivalent combination of education and experience that provides the following knowledge, abilities and skills:

- Knowledge of different wood types.
- Knowledge of special finishing processes and techniques.
- Knowledge of, and the ability to apply conservation techniques including faux finishing.
- Knowledge of finishing equipment maintenance, cleaning and care.
- Knowledge of safety precautions associated with the operation of a cabinet shop.
- Ability to use hand tools, power equipment and personal protective equipment.
- Ability to properly organize and store finishing materials.
- Ability to communicate effectively.

LICENSES, CERTIFICATION AND OTHER REQUIREMENTS

Position requires the ability to participate in a Medical Monitoring Program.

Work may require the use of a respirator.