RADIO-TV CORRESPONDENTS' GALLERIES

2005 Membership Application Procedure

Dear Broadcaster:

The attached application is to be used when applying for:

1) **ACTIVE/VOTING GALLERY MEMBERSHIP**—Congressional rules require all Gallery members to be bona fide news gatherers and/or reporters whose chief attention is given to—or more than one-half of their earned income derived from—the gathering or reporting of news. Executive Committee policy limits active membership to Washington-based broadcast news editorial personnel. Active members have building access, vote in elections, and receive an invitation to the annual dinner if their applications are approved before the current year's dinner.

2) **ACTIVE/NON-VOTING GALLERY MEMBERSHIP**—This pass is for broadcast news personnel who are employees of the U.S. Government. These members do not vote in elections but do receive an invitation to the annual dinner.

3) **TECHNICAL/NON-VOTING GALLERY MEMBERSHIP**—This pass is for broadcast news personnel who may not meet all of the criteria for Gallery membership but whose duties require their frequent presence on Capitol Hill. This category also applies to applicants who distribute information electronically, who, although meeting all other criteria for admission to the Radio-TV Galleries, are not directly engaged in "news reporting or gathering" as required for regular Gallery membership. These members do not vote in elections but do receive an invitation to the annual dinner.

4) **TEMPORARY MEMBERSHIP**—This pass provides temporary access to the Galleries and Capitol complex for broadcast news personnel.

Please complete the application and return it to the Senate Radio-TV Gallery, Room S–325, U.S. Capitol, Washington, D.C. 20510. Attn: Accreditation.

INCOMPLETE APPLICATIONS OR PREVIOUS VERSIONS OF THIS APPLICATION WILL NOT BE PROCESSED. THESE APPLICATIONS WILL BE HELD PENDING INQUIRY FROM APPLICANT AND/OR RECEIPT OF ADDITIONAL INFORMATION.

APPLICANTS (EXCEPT THOSE FOR TEMPORARY MEMBERSHIP) MUST ENCLOSE ANNUAL DUES OF $15. MAKE CHECKS PAYABLE TO THE RADIO-TV CORRESPONDENTS' ASSOCIATION OR RTCA. Multiple applications submitted by bureaus must be accompanied by a single corporate check. **CASH WILL NOT BE ACCEPTED.**

RESTRICTION OF USE AND PRIVACY GUARANTEES.

The Executive Committee reserves the right to, and may from time to time, send messages and information to the membership via e-mail based on the information provided.

This electronic mailing list may not be used for any purpose other than issues directly related to Gallery business. This list may not be sold, bartered, or traded to any other entity. This list, in part or whole, may only be shared with individuals or organizations deemed essential to Gallery or Executive Committee business, and then, only given the express consent of the Committee by majority vote.

If you have questions, contact the Senate Gallery at (202) 224–6421.

Sincerely,
The Executive Committee
Radio-TV Correspondents' Galleries

FOR OFFICE USE ONLY

☐ Active/Voting ☐ Active/Non-Voting ☐ Technical Non-Voting ☐ Temporary

☐ APPROVED ☐ REJECTED ☐ HOLD

by: _____

Congress of the United States

Radio and Television Correspondents' Galleries

Name _____ Date _____

News Organization _____

If you are a freelancer, check here: ☐

Office address _____

_____ Zip _____ Phone _____
(Newsroom)

Home address _____
(You will be notified of membership approval at your home address)

_____ Zip _____ Phone _____

E-mail address _____
(optional—see restrictions of use and privacy guarantees)

1) Congressional rules require Gallery members to be bona fide news gatherers and/or reporters whose chief attention is given to—or more than one-half of their earned income derived from—the gathering or reporting of news. Please check the **ONE** job to which you devote your chief attention. Applications with more than one check-mark will not be processed.

__ Bureau Chief
__ Correspondent
__ Assignment Editor
__ Director
__ ENG Sound Tech
__ Editor
__ News Director
__ Photographer
__ Producer
__ Reporter
__ Researcher
__ Videographer
__ Booker
__ Courier
__ ENG Deck Operator
__ Lighting Technician
__ Microwave Operations Personnel
__ Radio Engineer
__ Studio Operations Personnel
__ Technical Engineer
__ Unit Manager
__ Other
__ Intern

If your job description is not listed above, please describe your duties and specify your editorial functions, if any.

_____

2) If you are an independent (non-network) broadcaster, list the primary radio or television station which uses your service.

_____

_____

3) Please list any Website(s) where your work may be posted_____

4) The following lobbying, employment and income restrictions apply to Gallery members:

Applicants must:

—not be engaged in the prosecution of claims or the promotion of legislation pending before Congress, the departments, or the independent agencies

—not be employed in any legislative or executive department or independent agency of the Government, or by any foreign government or representative thereof

—not be engaged in any lobbying activities or paid advertising, publicity, or promotion work for any individual, political party, corporation, organization, or agency of the Federal Government

—not be directly or indirectly furnishing any information to any organization, individual, or group of individuals for the influencing of prices on any commodity or stock exchange

Your chief attention must be given to—or more than one-half of your earned income must be derived from—the gathering or reporting of news for radio stations, television stations, systems, or news-gathering agencies primarily serving radio stations, television stations, or systems. **Full-time students** are not eligible for active membership.

If you are a **freelancer** or work for a production company, this application must be signed by the news director of your chief news client **or** you must submit a letter from a client news organization certifying it is currently using your services.

If you are a **foreign broadcaster**, you **must** submit a letter from your embassy verifying that you represent a broadcast news organization **or** submit other documentation that the Executive Committee shall require.

Approval of applications may be subject to meeting additional criteria established by the Speaker of the House and the Senate Committee on Rules and Administration.

Gallery cards must be returned to the Senate Gallery if you change your affiliation or move from the Washington, DC area. Gallery cards may not be worn while covering Congressional activities for non-news purposes.

Audio and video acquired under auspices of Gallery membership may not be used for political or commercial purposes.

_____
Signature of applicant

5) Certification by Bureau Chief or News Director. (Applicants who are Bureau Chiefs must submit a letter from corporate parent or chief news client.)

Do you understand that all facts stated on this application are true? _____
(Yes or no)

Signature _____

Name _____

Title _____

Phone _____

Return with fee to:
Senate Radio-TV Gallery
S–325, U.S. Senate
Washington, DC 20510

Attn: Accreditation

GPO: 2005 98–826 (mac)