

Section III (Work/Volunteer Experience)

With the most recent position held. Include name of organization, job title, and duties.

Please list any volunteer activities you may have participated in school or in your community.

Section IV: (General/Placement Information)

What dates are you available in serving as an intern?

Spring: (Typically from January through May)

From: _____ To: _____

Summer Session 1: (From June through Mid-July)

From: _____ To: _____

Summer Session 2: (From Mid-July through August)

From: _____ To: _____

Full Summer Session (From June through August)

From: _____ To: _____

Fall Session (Typically September through mid-December)

From: _____ To: _____

Part A:

Internship opportunities are available in the following departments. Please indicate your first and second choice of location

Washington DC _____ (if this your choice please fill out part B)
Richmond _____
Abington _____
Northern Virginia _____
Roanoke _____
Virginia Beach _____

Part B:

The Washington DC has four departments. One or multiple departments you will be assigned after the first week. Please rank the departments in order of preference (1-4 one being your top choice)

Administration _____ Communications/Press _____
Legislative _____ Scheduling/Advance _____

Part C:

Each intern will have an opportunity to view and witness other arenas of the political life. For example, they will be able to attend committee hearings, go the senate gallery and attend other events outside of Capitol Hill Complex. Please fill out the following information:

What federal issues are you interested in?

Section V: (Essay)

How has your education and extracurricular experiences prepared you for the future?

How did you learn about the program and why do you want to intern for Senator Allen?

What do you expect to gain from Senatorial Internship?

What is your strongest and weakest personal trait?

Section IV: Materials Needed for a Completion

Please send the following information

- 1.) A current resume
- 2.) Three letters of recommendation
- 3.) A current transcript (An unofficial transcript is acceptable)

Please fax this information to:

**THE OFFICE OF SENATOR GEORGE ALLEN
INTERN COORDINATOR
202-228-3561**

If you have any further questions regarding the application or the internship please contact:

**The Intern Coordinator
202-224-4024**